



Committee Meeting – Minutes - 17th January 2022

Present Members: Geoff Biggs, Jason Swerling, Fr Henry, Keith Cookson, Sophie Nguyen, Sadia Moh, David Boothroyd

Presents Guests: Phydellis Rochester, Nta Glover, Rahima Siddiqui, Faragad Shakarji, Hayat Deeb, Lina Alchami, Joyce Calvin, Jamirun Bibi

Guest Speaker: Lizzie Fletcher, Health & Communities Programme Manager

1. Opening – Welcome to new Attendees

Geoff welcomed Everyone presents.

2. Apologies & Absence: No apologies received. Few members absent (David Boothroyd

3. Minutes and Matters Arising

Minutes

Amendments: to add Mark Ratazzi, Partner Head of Asset Management, email

mark@melfordcapital.com

Subgroup Planning Meeting has been postponed, date to be confirmed.

Planning update for Good Growth in relation to Taxi House “Peter sent an email to one of his contacts but no response so far” raised by David rather than Keith.

This last Minutes are to be confirmed prior to being displayed on the Forum Website.

Matter arising:

Bank Authorisation: Sadia is becoming the new signatory and Keith is the process of getting his name authorised. TSB will release the two previous signatories once Keith will be authorised.

4. Community Engagement Working Group

3 mains working groups: Community Engagement, planning and communication.

Green Westbourne Project (Lizzie)

Green Westbourne is a shared vision for the future of Westbourne.

Lizzie shared a presentation on Green Westbourne Spring Network Meeting held on the 2nd of February 2022

She has created and managed the Green Westbourne Network of residents, organisations and businesses working together to achieve that vision through a series of projects and initiatives.

The agreed aim of the Westbourne Green Network is “Green Westbourne to improve our lives by making the area greener, healthier, and better for nature” and improving access to the green economy and jobs and how this will work.

She has managed the Green Network Project as a volunteer Ranger and will be going on Maternity Leave soon. She would like to put together a continuation plan by engaging individuals and organisations to carry on with the project.

She has spoken about 8 different priority projects for the Green Westbourne but only few of these will be focussed on.

Project Funding update

- Some fundings have been applied for with only few being successful and other still waiting for response.

- Looking into further funding for a project manager.
- Working also with Kings College London to engage a student for an internship to provide us with a baseline Data that can be used in funding applications.
- 6 months budget has been secured for the garden project towards end of September 2022

In terms of bringing Green Westbourne and Westbourne Forum together, Lizzie met with Geoff met before Christmas and discussed two aims of the project:

- Increasing the ownership of the project by the Forum
- Ensuring some structures are in place for some continuity level and momentum for the project in case of unsuccessful fundings for the project manager.

She will identify projects that could take forward trying to put together a funding application this week.

Action: she will share details of last February meeting with Geoff and Sadia

Issue was raised regarding using solar panels for lighting. As it is not in connection with the Westminster Academy project, it could be look at by Green Westbourne project perhaps in the near future.

Geoff asked the committee members present about integrating the Green Westbourne into the Westbourne Forum by creating another group which will not require any existing members of the board to do any extra work or attend any extra meetings.

The chair has put this to a vote.

This has been agreed unanimously, Green Westbourne working group is now officially part of the Westbourne Forum

We will also need to increase our existent members of the Forum; we have 5 residents, and we have a scope of 15 residents

Sadia Update

Promoted the Forum through:

- Autumn Festival Stall at Grand Junction – promoting the Forum (find date)
- Cycling groups
- Riverboat Trip
- Managed to agree to have a fob to access local buildings and to continue to promote the Forum and recruit new committee members.

Funding extension for Sadia's employment

Funding Application to the Trust of London was submitted last year followed by an interview in November 2021. Still waiting for the response.

Westbourne Community Safety

Parents Voices - Project parents school voices to address youth violence in our community

A meeting has been scheduled for Friday with Westminster Academy to encourage more parents to be involved.

Westbourne World Festival 12th March

- Has been named World Festival this year and will be held at the Baptist Church with free food and entertainment.
- Everyone is very welcomed with connecting with the Steering Group.
- It will be organised by Happy Lizzy and Sadia is also involved.
- Looking for Forum members to help host this event.

Tasks involved

- Welcome the people on the day.
- Survey to distribute.
- Counting the numbers of attendance.

Everyone to note the event on their diaries. Flyer will be advertised on the website once finalised

Sadia: will be asking the community to bake some cakes

This year new introduction of Arabic music to the event.

A £10 contribution will be provided to volunteers who wish to bake a healthy cake.

Westbourne Summer Festival

AGREED: to be held on 26th June 2022

If anyone wishes to come on board for these events, please contact Geoff or Sadia

5. Planning Working Group

Neighbourhood Plan

Still ongoing

- 3 sub-committee meetings have already been held.
- A decision was made on wanting to do a Neighbourhood Plan.
- In the last two meetings, the focus was on the highlight of the housing policy that we should include in a Neighbourhood Plan – still on going and being reduced to 7 policies.
- A Need to have all evidence to support those policies.
- A volunteer was provided by Sadia to Support Father Henry.
- Good idea to include Green Westbourne in the plan but this is again in coordination between Lizzie and Father Henry.

Planning update

- Westmead has now a planning permission for building with 5 to 6 storeys which will provide 65 residential units
- Some developments members are putting their application and ready now for the forum for any further comments.

Community Infrastructure Levy (CIL)

- It is still quite complex to trace but the understanding is for the money to be used for creating buildings (capital), but the Forum could apply for CIL to engage a consultant to help write neighbourhood Plan.
- From Jackie's perspective, the CIL can also be used to support local projects – to discuss with the Forum.
- If the Forum was to commission a project, it is possible that it will be become a client not sure in terms of liability. It needs to be discussed further.

Action: Sadia will email Sophie the application to request CIL for engaging a consultant.

Sophie was asked by Geoff to give a brief summary on what is a NP and CIL money to the guests.

6. Communications

Year Calendar

Geoff has emailed all Westbourne Forum meetings calendar to all members. Committee members to confirm their attendance with Geoff or Sadia.

Logo Update

Decision has previously been agreed unanimously but a need now to decide on the following (only presents members can vote):

- Colour Scheme (multi-coloured version/green or blue variation).
- Lower rise version or pinched roof

Winner: Pitched Roof Green Logo

7. Finance Update

Accounts Report

- Westbourne World Festival and Summer Festival were budgeted for around £15,000.
- Westbourne World Festival cost (£6,500) is slightly higher this year as there will be an increase in space and lot more different events - £200 will be given to each food provider
- Payment towards our Logo designer (£250)

Income:

- Putting an application in two budgets
- Hoping to get some funding from the Ward budgets
- Small funding from Change4life
- Waiting from North Westminster fund's response following application for £4,780

Balance in account: 4,500 (unrestricted)

Note: a £666 has been deposit by mistake by Geoff in Forum Account (TSB), rather than Westminster Street Pastor (Lloyds Bank) where his is a treasurer. Geoff will adjust the transfer accordingly. Anyone who wishes who wishes to see the details of this issue can contact Geoff.

Issue was raised regarding the Forum Website cost (£10) – This was being paid by Geoff personal money for the last three year.

Agreed: Geoff will adjust to show this expenditure in the account in the future.

8. Governance

Constitution review – update

Geoff reminded the guests that any observer who is interested to join the board will need to read the Forum constitution to understand what they are signing for.

Chair shared the constitution on screen with 5 proposed changes

1. Forum will be managed by an elected Forum Committee
 2. The current and urgent business will be entrusted by Chair, Secretary and Treasurer
 3. The Forum will hold at least one community meeting every year when the Committee will present a formal report and when committee member election take place
Suggested to be held in Autumn
 4. Proposal for elected members to be on board for three years rather its actual 2 years
(So far 5 residents in our existing group and we can have up to 15)
- Proposal to elect a vice-chair in the future
 - Produce a calendar meeting every 12 months and to display on the website

9. AOB

Review Goals for 21 and set new goals 22

To be reviewed – moving at the moment in the right direction.

10. Date of Next Meeting

Monday 11th April 2022

Geoff thanks everybody present for their attendance