



Westbourne Forum Committee Meeting

Monday 19th July 2021, 6.30-8.00pm, via Zoom Meeting

PRESENT	
Geoff Biggs	Westbourne Park Family Centre, Chair
Sophie Nguyen	Business Community
Keith Cookson	Westminster Housing
David Boothroyd	Ward Councillor
Diana Hare	Resident

1. Opening Welcome

Geoff welcomed all present on Zoom (video conference).

2. **Apologies:** Sadia Moh, Adam Hug, Patience Owen. Post Meeting Apologies: Fr Henry, Jason Swerling

3. **Minutes & Matters arising**

Agreed as accurate

Bank Authorisation: 2 new signatures needed Sadia & Jason

Jack has signed the cheques to enable us to pay the people for the summer festival as Sadia and Jason were unable to submit the paperwork.

Sadia has now rectified the issue and she will be able to become authorised signatory on the bank accounts. Please let Geoff know if anyone wishes to be the third signatory.

4. **Community Engagement Working Group**

Green Westbourne:

- Geoff and Sadia continue to support Lizzie who has been volunteering for this project.
- A meeting was attended with some members of the Board to share visions and thoughts
- 10-15 people agreed to be on the Leadership Board and will meet regularly
- Father Henry is part of this group as this will be part of our key element of our NP

Action: Diana will send an email to Geoff to ask how she could get involved

Westbourne Community Safety: Parents Voice

- Lizzie, Geoff, and Sadia are engaged with this project as a steering group
- Westbourne Community Champions and other residents are leading on this project and have been meeting monthly to take the issue of community safety forward in particular the finance about how to tackle, address, and educate parents and help them access available services if they have any fear or concerns.
- A well organised workshop was held by this group at the Stowe Centre.
- An open letter was also sent to the head teachers at local schools to engage with parents on Knife Crime and youth

Future: looking at other Westminster providers and the council to feed into the training and where to go if people have concerns.

Westbourne Summer Festival

- The festival was well attended with an assumption of 1500 people. It was successful, well laid out and weather was perfect. The Forum was well publicised on this occasion and flyers were distributed to visitors to be more familiar with the Forum Website.
- Sadia has used her language especially Arabic to engage with the parent at the Forum Stall.
- Sophie met with Joyce and asked her to share their findings and ours which will all go to PDT. This feedback could be good to our NP once the information has been gathered. They would like for us to provide one word to describe Health Improvement.
- Some issues were raised such as the canal wasn't being used and the skating board area was not visible.
- Paddleboarders were booked but not sure what's happened as they didn't turn up – Need to investigate.

Well done to the organisers Liz and Shane and all those who have contributed to the festival.

AGREED to order large banners for the near future with sponsors logos as well to enhance the advertising of the Forum.

A new resident interested to join the Forum.

Procedure: newcomers are entitled to attend meetings but only as observers and if interested in one particular issue, can attend one of the Subgroup meetings.

Members are elected in AGM meeting

AGREED: discussion on governance in October Forum meeting.

Sadia Update (Chair gave a brief summary in Sadia's absence)

- Sadia has been involved in engaging with the community through the festival, trip to Isabella Gardens (Richmond) and Women Cycling Group (Partnership with Westminster Cycle Confident – managed by Shama Sutar-Stuart, Programme Director Harrow Road) She will provide feedback in our next meeting.
- She has also been engaged with Jason updating the Forum Website with activities running in the local area. There are now a huge range of community activities on the website as well as information about planning consultation.

5. Planning Working Group

Neighbourhood Plan

- *Decision on Neighbourhood Plan.*
 - Father Henry volunteered to organise and write the draft and he will be liaising with Sadia who will organise the consultation and with Lizzie towards the green spaces.
 - To write also the section relating to the young people and housing in the plan
 - Need to Identify who will be the involved.
 - To meet Mid-September with few identified key areas that could be developed
 - Jackie who joined our meeting, offered to use a designer for flyers and possibly to do the graphic for the NP draft and to read our draft to provide us with some comments. She also mentioned that any recorded conversation with the community can act as evidence to prove our product.

Planning update

217 Harrow Road St Mungo's facility. Outcome of their presentation:

- They haven't started with the planning application but aiming to submit it soon.
- They are also consulting with the community beforehand to get their approval
- St. Mungo's facilities are being supported by the developer called Stories.
- This developer is creating a residential building to rent homes. At the moment, only a small portion (15 to 20%) of those rented accommodation will be a discounted market rent which is far below Westminster Plan at 35% of new housing to be at affordable rents. This is something perhaps the Forum can comment on this high rise building just next to the Westway.

- The new highest tower will be between Westway and St Mungo's facilities which will put St Mungo's in the shadow. Only the private accommodations will have balconies but suggestion of roof terrace for St. Mungo's.
- The building will be gated, and they will use the main entrance to the main courtyard as private rented accommodation

Summary: The Forum will need to make some comments about the affordable houses if it is below what Westminster's minimum.

The Forum will be contacted prior to the application submission, and someone could respond from the Forum Planning Subgroup when the time comes

300 Harrow Road

There is a proposal from Westminster Council to formally adopt the site (buying out everybody's rights to lights). People have sent very complicated legally worked letters without any explanation and many are concerned and being sued by the Council

AGREED: to speak to the team who is actually doing this overall master plan not to miss out on the Green Westbourne area and whether we will be involved with Taxi House. This will enable the Forum to determine which meetings should be attended.

Community Infrastructure Levy (CIL)

• Update on meeting with Amit Mistry WCC

CIL money is only to be paid to new development that will enhance an area, it is not a revenue unless paying someone on an existing group who will deliver an infrastructure. It is to support development for the wider community. Westminster offered to look at our draft prior to submission to the CIL Committee. The Forum will be allocated 25% (£180,000)

The Forum will need to organise a plan perhaps by creating a sub-group specific for that task on how to allocate and use the money to the development of the community.

Our Lady of Lourdes application is about £100,000

Suggested proposal:

- Identify key areas of the NP at the next planning group meeting
- Evidence of which areas are important to develop and important to the Westbourne community
- Look at which project that needs to be developed using the CIL money
- Having the group to come up with other projects possibly in parallel of the areas being developed
- Come back together in our NP Committee Meeting and discuss all the ideas and whether they meet the CIL money criteria.
- Agreed Keith will draft some ideas that could form elements of some sections in the Neighbourhood Plan draft which is a step forward in the process of the NP.
- Regarding timing of CIL money applications, the Forum is not in control of the money but act as consultant and therefore have no power on extending the applications
- Awareness to the group: Lawrence has passed on some very historic documents to Geoff

6. Communication

New Logo

3 different logos have been shared on screen and the group have provided their comments.

AGREED: Diana will refine the suggested logos and Geoff will share some ideas with Diana to finalised and presented to all the committee members for final vote. The final logo design will be done by an external designer.

7. Finance update

Accounts Report

Not ready yet.

Balance unchanged £13,365

A cheque has been written to Lizzy (Festival's organiser) three weeks ago for £4,500 (£500 were paid extra due to amount of work due to COVID's restrictions)

The other expenses might also be slightly higher than last year due to COVID's restrictions and the flooding at St Magdalene Church which led to hire Portaloos, security.

ACTION: Geoff will prepare the budget to be ready for the next Forum meeting.

8. AOB

Suggested that each subgroup to meet once more prior to our next meeting 11th October 2021

For information: In relation to the minutes, the Westbourne Park Family Centre rather than Westbourne Forum were commissioned by Young Westminster foundation for £2,250 to deliver a survey on youth violence.

Geoff thanked the present group (5) for their attendance

Next Meeting: 11th October 2021